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# Returns Form

**ALL GOODS TO BE RETURNED MUST HAVE A COMPLETED RETURNS FORM.**

Customer Name:		DATE:	
Customer Address :			
Contact Name & No:			

All goods must be returned to the following address with a copy of this form:

Returns Department  
G & S Penrith Ltd  
TecPro House  
Blamire Road  
Eden Business Park  
Penrith  
Cumbria  
CA11 9FD

## List of Goods Being Returned

Quantity	Part No	Product Description	Reason for Return <i>If 'Faulty' please state what &amp; where the fault is.</i>	Original date goods purchased. <i>Please include any delivery notes or invoice numbers relating to this order</i>

All goods returned as 'not required' must be in their original packaging/be as new and be received no later than 30 days from date of original purchase. A 15% handling fee will be applied after this time. All products returned as possible 'warranty' claims, must be at the customers cost. If the warranty claim is authorised, we will issue a full credit for the goods and the cost of the return carriage. Goods returned as 'Faulty' with no explanation, will not be looked at or considered for a credit. Goods that have to be tested and found to have no faults or issues will be returned to the customer at the customers expense. Credit notes will be issued once the returned goods have been inspected and signed off.